

Kofax Process Director

Kofax Process Director™ offers a single platform for handling a wide range of document-driven and request-driven business processes within your SAP® system.

The platform acts as a control center for directing processes so information can be automatically matched against SAP master data or transactional data. Data discrepancies are caught early on and corrected before transactions are finalized in SAP. Process Director resides inside SAP, so you have the choice of working with the familiar SAP environment or using an intuitive web interface.

Combined with Kofax's invoice automation and intelligent capture solutions, Process Director offers a complete suite of tools that help you maximize your SAP investment, while automating your critical SAP financial processes.



Business Challenges

- **Lack of visibility limits control over financial processes:** Poor visibility across financial processes makes it difficult to measure effectiveness, manage cash flow and assess risks
- **Too many process steps take place outside of SAP:** Manually processing documents and requests outside of SAP is slow and error-prone
- **Fixing transactions within SAP is difficult:** Fixing errors, such as reversing invoice transactions, at the end of a process in SAP is complicated and time consuming
- **Diverse automation tools add a layer of complexity to business:** Using a different application to automate different business processes results in disparate information, multiple logins and too many applications to learn and maintain
- **Meeting government compliance standards:** Government regulators and tax authorities are establishing for how organizations need to pay taxes and suppliers across borders. Companies need new tools for implementing e-invoicing and complying with these new regulations and standards.

KOFAX



PRODUCT SUMMARY



Benefits

- **Many processes, one solution:** Business users and operators use a single point of entry to perform many different tasks and achieve greater control and transparency with an overview of all processes
- **Catch, and fix, errors early:** Save time and effort by resolving problems early on in a process
- **e-invoicing compliance through SAP Ariba Cloud:** Our integration with SAP Ariba and the SAP Ariba Cloud Integration Gateway (CIG), speeds and simplifies your supplier onboarding and engagement process, improves your overall cash flow, and automates your organization's ability to meet e-invoicing standards.
- **Simple processing, higher productivity:** Easily manage processes that are cumbersome in SAP standard, and free up time to allow staff to focus on more rewarding tasks such as process evaluations and follow-ups
- **Easy to use for SAP and non-SAP users:** The ability to use an intuitive web interface or work in your familiar SAP environment accelerates user adoption, resulting in better compliance with company policies and procedures
- **Out-of-the-box solution with low TCO:** Leverage your existing SAP infrastructure for a speedy deployment with no required modifications to SAP—minimizing training and support requirements



Features

- **Single platform:** Unified process automation for purchase-to-pay, order-to-cash, record-to-report, with support for integration with multiple SAP instances
- **Built-in split payment capability:** Automate invoice payments to multiple vendors and tax authorities from a single invoice simultaneously, saving significant time and chance for errors over the manual process
- **Packaged and guided configuration:** To handle your specific processes, with pre-defined logic for directing document-driven and request-driven processes
- **Leverages SAP Fiori®** for Accounts Payable workflow approvals for purchase order management and dashboard reporting. Fiori's visual design delivers a next-generation user interface and advanced functionality to help organizations track supplier spend and scale operations with ease
- **Faster procurement and supplier management:** procurement can now easily view, edit, track and approve purchase orders through SAP's easy to use Fiori interface.

- **Supports split payments, complex tax determinations and taxation methods:** (including India Goods and Services Tax (GST) and VAT. Pay multiple suppliers with a single invoice simultaneously.
- **Archiving and linking** of attachments, such as scanned images, with any ArchiveLink™ enabled content repository
- **Tight SAP integration:** As an SAP-certified platform Process Director reuses existing SAP infrastructure, standard SAP interfaces and logics



Technical Specifications

SAP products

- Process Director
- Work Cycle
- EDI Cockpit
- Supplier Portal
- Mobile Approval App
- Info Mail

Process Director runs inside SAP interacting through the SAP interface and/or the Process Director web browser interface.

Work Cycle provides a workflow engine inside Process Director assuring that relative business processes are associated with the the right people.

Kofax Mobile supports managing workflow approval tasks on a mobile device.

EDI Cockpit is an electronic entrance for EDI enabled processes.

SAP Fiori support for accounts payable and purchasing operations

Graphical user interface localization

- Czech
- Dutch
- English
- Finnish
- French
- German
- Italian
- Japanese
- Norwegian
- Polish
- Spanish
- Portuguese
- Simplified Chinese

AP invoice handling is also available in these languages:

- Danish
- Hungarian
- Turkish
- Romanian
- Russian
- Slovakian
- Slovenian
- Swedish

PRODUCT SUMMARY

Relevant SAP releases and certifications:

- SAP ERP 6.0 (ECC6 up to Ehps8)
- SAP S/4HANA 1610 (with PD 7.5 SP1 or PD 7.4 SP3)
- SAP S/4HANA 1709 (with PD 7.6, PD 7.5 SP3 or PD 7.4 SP5)
- SAP S/4HANA 1809 (with PD 7.8, 7.7, PD 7.6 SP2 or PD 7.5 SP4)
- SAP S/4HANA 1909 (with PD 7.8, PD 7.7, PD 7.6 SP2 or PD 7.5 SP4)
- Process Director is strictly separated from the SAP standard and does not require any modifications in the SAP system. (a certified ABAP Add-on).

Web application server requirements

Java versions:

- Java Runtime 8 (minimum)
- Java Runtime 9 or higher (recommended)

Web application server – 100% J2EE compatible with:

- Java Servlet 2.4
- Java Server Pages JSP 2.0
- SAP Java Connector (JCO3 recommended)

Recommended J2EE servers

- Apache Tomcat 9.0x
- SAP NetWeaver CE version 7.5

Operating systems

- Any operating system supported by the other software components listed previously

Processor speed

- RAM – 40 MB per concurrent user session

Processor speed

For a high number of users working in parallel, we recommend a minimum of 8 GB RAM.

Work Like Tomorrow.™